



**City of Milpitas
Building and Safety Department**

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**CALGREEN AND GREEN BUILDING
ORDINANCE PLAN CHECK AND
VERIFICATION REQUIREMENTS**

Policy:

BDP-BLG42

Effective Date:

1/1/14

Proposed by:

BYC

Last Reviewed/
Revised:

Revised by:

Approved By: Gary King
Acting Chief Building Official

Plan check requirements:

- 1) Provide CalGreen checklist on the plans as part of the drawing package. The following checklist shall be used. Check mark all applicable items and indicate “N/A” for non-applicable items under the “Required” columns in the checklist. All tables referenced in the checklist shall be included on the plan:

Non-residential:

http://www.ci.milpitas.ca.gov/_pdfs/bld_CALGreen_Handouts_Non-Residential.pdf

Residential:

http://www.ci.milpitas.ca.gov/_pdfs/bld_CALGreen_Handouts_Residential.pdf

- 2) Provide GreenPoint Rated or LEED checklist on the plans as part of the drawing package, depending on the project scope if required per Green Building Ordinance MMC II-20.
- 3) Add a prominent boxed note on the Title Sheet as follows:
“Conditions of Approval: A certified green building professional shall provide progress inspection reports to the City inspector at rough framing inspection. Prior to final inspection, the certified green building professional shall provide a letter of compliance to the City inspector that certifies the project has been constructed in accordance with the requirements on the CalGreen and, where applicable, LEED/GreenPoint Rated checklists on plan.”

Exception to Plan Check Requirement Item 3: Residential addition

Verification requirements:

- 1) A certified green building professional shall verify the project has been constructed in compliance with all requirements on the CalGreen/GreenPoint Rated/LEED checklists. A progress inspection reports shall be provided to the City inspector at rough framing inspection. Prior to final inspection, a final compliance letter shall be provided to the City inspector.

Exception to Verification Requirement Item 1: Residential addition

- 2) For projects required to comply with CalGreen only, the certified green building professional may be any individual with certification in Green Building, e.g. ICC certified CalGreen Inspector, Build It Green certified Green Building Professional/GreenPoint Rater/Advisor, USGBC certified LEED Professionals.
- 3) For projects required to comply with GreenPoint Rated, the certified green building professional may be any individual with certification as Build It Green certified GreenPoint Rated Rater/Advisor or USGBC certified LEED Professionals.
- 4) For projects required to comply with LEED, the certified green building professional may be any individual with certification as USGBC certified LEED Professionals.